



Applicant's Last 4 digits of SSN _____

TESC Scholarship Application

School Year: 2018-2019

General Information/Criteria:

1. Team Ellsworth Spouses' Club (TESC) offers merit-based scholarships to eligible military and civilian dependents who will continue studies at an accredited college or university during the 2018-2019 academic school year.
2. Scholarships are awarded in accordance with the TESC Scholarship Committee Guidelines.
3. Selection criteria will include the following: academic achievement, work experience, community/volunteer activities, leadership roles, special interests/hobbies, personal/educational goals, and essay.
4. The applicant is responsible for gathering and submitting all necessary information and official documents.
5. The Scholarship Committee members and their dependents are not eligible to apply for this scholarship.
6. The Scholarship Committee invites individuals from the community to judge the essays. Judges and their dependents are not eligible to apply for the scholarship.
7. Awards are granted without regard to service member's military rank, or applicant's race, gender, age, ethnicity, religion, financial need, or disability.
8. Applications must be postmarked no later than, Thursday, March 1, 2018. No other delivery method will be accepted (e.g. hand-delivered, e-mailed, or faxed). Incomplete packets will be deemed ineligible. Please retain a copy of all documents as application packets will not be returned.
9. Applicants will be notified via email of the results.
10. Scholarship winners must agree to any publicity the TESC may want to use, including publication of photos, names, and award amounts.
11. Winners must sign an acceptance form following notification. Awardees should include a head and shoulders photograph of themselves, with their full name written on the back. No other people in the photo please. This is for publicity purposes only. Photos can be sent via digital media or in print (Note: photos will not be returned).
12. Please e-mail any questions to scholarships@ellsworthspousesclub.com

Eligibility: Each applicant *must* meet the following requirements:

1. Applicant must be a high school graduate or equivalent, or spouse, with a GPA of 3.0 or higher, who plans to use scholarship funds to attend an accredited college or university during the 2018-2019 academic school year.
2. Student must be the non-military dependent of one of the following:
 - a. Active duty U.S. military personnel assigned or attached to Ellsworth Air Force Base (AFB).
 - b. Active duty Air National Guard or U.S. Reservist personnel assigned or attached to Ellsworth AFB.
 - c. Retired U.S. military personnel who resides in the Ellsworth AFB area.
 - d. Active duty U.S. military personnel serving in a remote assignment whose dependents reside in the Ellsworth AFB area.
 - e. Civil Service personnel working at Ellsworth AFB, who holds a valid government ID card.
 - f. Deceased military member whose dependent resides in the Ellsworth AFB area.
3. Applicant must NOT be a member or family member of any TESC Scholarship Committee member or Scholarship Judge.
4. Applicant must present a valid military dependent identification card or proof of parent's/spouse's Civil Service identification card to Scholarship Chair before scholarship is awarded.
5. Home-schooled applicants may apply and must supply credentials that are commensurate with the requirements listed above.

Limitations:

1. Scholarship funds are to be used within the 2018-2019 academic year for undergraduate or graduate university or college studies.
2. All funds received shall be applied to tuition and/or associated university costs administered by an accredited college or university. These costs may include books, fees, room or board, but may not be used for penalties or disenrollment fees.

Mail your application to:

Ellsworth B-One Thrift Store, Attn: TESC Scholarships, 2650 Spatz Dr. Unit 3163, EAFB, SD 57706

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3. Payment of scholarship awards will be made directly to the student. The recipient *must* provide the Scholarship Committee with proof of registration by July 27, 2018, or the award will be considered unclaimed and will be awarded to an alternate applicant.
4. Applicants who have previously been awarded a scholarship from any military spouses' organizations are ineligible for this scholarship.

Scholarship Selection Committee

1. The Selection Committee will be composed of three impartial judges from the community involved in higher education; to be selected by the Scholarship Committee.
2. The scholarship Selection Committee will select the scholarship recipient(s) and an alternate based on essay, academics, résumé, and activities.
3. All decisions will be final.

Application Instructions:

1. **Print legibly in black ink or type**, using only available spaces on this form. Do not use back of form. Attach a resume.
2. It is important that applicants provide any and all qualifying information in the application categories (Essay, Educational Data, Employment, Community/Volunteer Service, Community/Club Activities, High School Activities, Awards/Honors, and Letters of Recommendation). Scholarships are awarded based on total points.
3. Mail the completed application and any supporting documents to: B-One Thrift Store Attn: TESC Scholarships, 2650 Spatz Dr. Bldg. 3602, EAFB, SD 57706. **Your complete packet must be postmarked no later than Thursday, March 1, 2017.**

Application Completion Checklist:

This application becomes complete and valid only when all of the pages listed below are delivered. All materials must be submitted at the same time. Each page of the application must include the last four digits of the applicant's SSN. Copy only the pages indicated and attach. Paper clip the pages together in the following application order:

- Personal Data Sheet
- The Essay written by the applicant on the following topic:

How has being a military dependent affected what you want to do with your education?

- Type essay on 8-1/2" x 11" white bond paper, double-spaced, 400-500 words in length. Place your SSN (Last 4 ONLY) in the upper right corner (header), and word count at the end of the essay. DO NOT use your name, school, position, or other identifiers in the essay.
 - Judging criteria will include: critical thinking, organization, language use, prose style, mechanics and overall impression of the essay.
- Résumé. Submit a one-page résumé of your accomplishments. Your résumé should contain: education, current GPA, awards/honors, work experience, volunteer hours, community activities, special interests, leadership roles/recognition, etc. Place your SSN (**Last 4 ONLY**) in the upper right corner of your résumé. Please do **not** use your name or other identifiers.
 - Transcripts** supporting all educational data and documenting your cumulative GPA as of the end of the first semester of your senior year. (Note: Grade reports and copies of transcripts signed by a school counselor are acceptable)
 - Certification Letter
 - If sponsor is retired, include a copy of official retirement orders.
 - If sponsor is serving in a remote assignment, include an official copy of sponsor's orders.
 - Letters of Recommendation: Please include two completed and signed letters of recommendation for this scholarship award. The letters must be written by an adult, who is not related to you, and who is involved with the activities in your community (e.g. teacher, church, employer, civic organizations, extra-curricular). Include the two **signed and sealed** envelopes and submit with your packet.

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TESC Scholarship Application

School Year: 2018-2019

Privacy Act Statement

Authority: 10 U.S.C., Chapter 40; 37 U.S.C., chapter 9; EO 9397, November 1943
Principal Purposes: To facilitate award of scholarship funds to education centers.
Routine Uses: Information may be disclosed to federal, state, and local education institutions for the purpose of allocating awards to scholarship recipient accounts; and the TESC Scholarship Committee and subcommittees for accounting purposes.
Disclosure: Disclosure of the SSN is voluntary. However, this form will not be processed without your SSN since education institutions use your SSN as a student identifier for scholarship and accounting purposes.

PERSONAL DATA

APPLICANT'S INFORMATION	
NAME (Last, First, Middle):	
Applicant's Social Security Number (SSN):	
Street Address:	Name of School Currently Attending:
City/State:	Applicant's ID Card Expiration Date:
ZIP:	
Home Phone Number:	Other/Cell Phone (optional):
E-mail address:	
SPONSOR'S INFORMATION	
Sponsor's Eligibility Category: (Check One) Active Duty <input type="checkbox"/> Retired <input type="checkbox"/> Deceased <input type="checkbox"/> Remote Active Duty <input type="checkbox"/> AD Reservist <input type="checkbox"/> Civilian <input type="checkbox"/>	
Sponsor's Name:	Rank/Grade & Branch of Service:
Sponsor's Organization:	Sponsor's Social Security Number (SSN):
Organization Address:	Duty Phone Number:
Current Mailing Address (if different from applicant):	E-mail Address:
Home Phone Number:	Sponsor's ID Card Expiration Date:

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TESC Scholarship Application
School Year: 2018-2019

Essay Prompt:

How has being a military dependant affected what you want to do with your education?

- I. Essay formatting:
 - a. On 8-1/2" x 11" white bond paper
 - b. 12 point Times New Roman or Arial font
 - c. 1" margins
 - d. Double-spaced
 - e. 400-500 words in length. **Place word count at the end of the essay.**
- II. Place your SSN (Last 4 ONLY) in the upper right corner (header), and DO NOT use your name, school, position, or other identifiers in the essay.
- III. Judging criteria will include:
 - a. Critical thinking
 - b. Organization
 - c. Language use
 - d. Prose style
 - e. Mechanics
 - f. Overall impression of the essay

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SAMPLE RESUME

(please leave name off of resume – use last 4 digits of SSN in header instead)

EDUCATION (12 Font)

School (Name, City, State)

GPA: ____ / ____

- Coursework/Major –

WORK EXPERIENCE (12 Font)

Organization (ex- place of work)

(MM/YYYY) – (MM/YYYY)

Title / Role

- List duties/description

COMMUNITY/ EXTRA CURRICULAR ACTIVITIES (12 Font)

Organization (ex- Newspaper, Club, etc.)

(MM/YYYY) – (MM/YYYY)

Title / Role (Reporter, President, etc.)

- List duties/description

Organization (ex- Keyspouse, Spouses' Club, etc.)

(MM/YYYY) – (MM/YYYY)

Title / Role (Squadron Key Spouse, President, etc)

- List duties
- List duties

VOLUNTEER WORK (12 Font)

Organization (specific event)

(MM/YYYY) – (MM/YYYY)

Role / Hours Completed (ex. event volunteer /4 hours)

- Description (ex. ran a game at children's carnival, helped build house, etc.)
- Description (ex. Helped set-up/clean up after event)

AWARDS AND HONORS (12 Font)

- List (ex. Member of National Honor Society, Volunteer of the Year, etc.) – MM/YYYY
- List (ex. Nomination for Volunteer of the Year, etc.) – MM/YYYY
- List (ex. Runner up in the _____ Award, etc.) – MM/YYYY

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UNOFFICIAL TRANSCRIPTS

(please include a copy of your transcripts, these will be used to justify your enrollment and GPA)

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Certification Letter

I certify that if I accept a Team Ellsworth Spouses Club (TESC) Scholarship Award, I will abide by the following conditions:

1. Scholarships are to be used the 2018-2019 Academic year for college/university studies.
2. All funds received shall be applied to tuition and/or associated university costs administered by an accredited college or university. These costs may include books, fees, room or board but may not be used for penalties or disenrollment fees.
3. As a scholarship recipient, I must provide proof of registration for the 2017-2018 Academic year to the scholarship committee NLT July 28, 2018.
4. I will have until July 28, 2018 to complete and sign a notice/acceptance of award at which time a check will be issued to me. In failing to do so, I will forfeit the award and it will in turn, be awarded to an alternate applicant.
5. If I accept a scholarship from another military officers' or enlisted spouses' organization, I will be ineligible for this TESC scholarship.
6. I am a responsible citizen in good standing in the school, on Ellsworth AFB, and in the community.
7. It is my responsibility to notify the TESC Scholarship Committee of any change of status (schools, address, etc.). Failure to do so may result in the forfeiture of my scholarship award.
8. Unclaimed funds as of September 1, 2018 revert to the TESC Charitable Fund.
9. If any of the above conditions are violated, scholarship funds must be returned to the TESC Charitable Fund.
- 10. The application is due no later than March 1, 2018.**

I agree that my signature of the form will authorize the TESC Scholarship Chair to release this application, including my social security number, GPA, and transcript(s) to the Scholarship Committee, as needed.

I certify all this information on the application is accurate to the best of my knowledge, and the essay is entirely my own effort.

Applicant's Name:

Printed _____

Signature _____ Date: _____

Sponsor Name:

Printed _____

Signature _____ Date: _____

Mail your application to:

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SPONSORS ORDERS
(IF RETIRED OR ON REMOTE)

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ACADEMIC SCHOLARSHIP APPLICATION RECOMMENDATION FORM

Team Ellsworth Spouses' Club
Ellsworth Air Force Base, South Dakota
2018

Student's Name: _____

School: _____

To the person giving this recommendation:

Please rank the applicant on each of the items using the following scale (5=excellent and 1= poor)

Scholastic Achievement	1	2	3	4	5
Leadership	1	2	3	4	5
Community Service	1	2	3	4	5
Extracurricular Involvement	1	2	3	4	5
Overall Performance	1	2	3	4	5

This scholarship requires scholastic achievement, leadership, and outstanding performance. Please describe below how this applicant has demonstrated these three things. Please continue on attached school or personal letterhead.

Printed name:	Title:
Signature:	Date:

****When you have completed this form, please place it in an envelope, seal it, sign your name across the seal, and return the envelope to the applicant.****

Mail your application to:

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**ACADEMIC SCHOLARSHIP APPLICATION
RECOMMENDATION FORM**

Team Ellsworth Spouses' Club
Ellsworth Air Force Base, South Dakota
2018

Student's Name: _____

School: _____

To the person giving this recommendation:

Please rank the applicant on each of the items using the following scale (5=excellent and 1= poor)

Scholastic Achievement	1	2	3	4	5
Leadership	1	2	3	4	5
Community Service	1	2	3	4	5
Extracurricular Involvement	1	2	3	4	5
Overall Performance	1	2	3	4	5

This scholarship requires scholastic achievement, leadership, and outstanding performance. Please describe below how this applicant has demonstrated these three things. Please continue on attached school or personal letterhead.

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**YOUR COMPLETE PACKET MUST BE POSTMARKED
NO LATER THAN MARCH 1, 2018**

Put all papers in one paper clip (do not not staple)
BE SURE TO KEEP PAPERS IN ORDER AS STATED ABOVE IN
APPLICATION COMPLETION CHECKLIST

Any inconsistencies will result in a 10 point deduction from your overall score

KEEP THIS PAGE FOR YOUR RECORDS

Mail your application to:

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